
SID W. RICHARDSON COLLEGE CONSTITUTION

REVISED APRIL 2011

I. UNIVERSITY RULES AND REGULATIONS

All University rules and regulations apply to Sid Richardson College. In case of any conflict with SRC rules, the University rules shall apply.

II. MEMBERSHIP OF SID W. RICHARDSON COLLEGE

Membership in Sid W. Richardson College is a privilege and responsibility conferred by the authorities of Rice University and Richardson College. The Members of Richardson College are eligible to use all College facilities and participate in all College functions; only Members of Richardson College may hold any elective or appointive office of the College. Further, each member of Richardson College has a right to the best educational experience that Rice University can provide him. Corresponding to this right are certain duties and obligations that presuppose as much individual liberty as is required for adequate performance. Consequently, Richardson College, through the government herein established, shall guarantee that neither the authorities of Rice University nor of any other group or agency shall ever abridge the liberty of an individual Member of Richardson College to devote himself to his advancement in Letters, Science, and Art. Therefore, no member of Richardson College shall ever be compelled to participate in any activity against his will. Furthermore, no Member of Richardson College shall ever be subject to the violation of his personal rights by other Members of Richardson College or of the University without due process.

A. Student Membership

The Student Membership shall consist of Undergraduate and Graduate Students at Rice University.

1. The Undergraduate members shall be designated by the University. Those Undergraduates assigned to Richardson College who satisfactorily pass one semester as students at Rice University shall be considered lifetime Members. Once attained, Undergraduate membership in Richardson College may not be rescinded except with specific approval of the Master and the Council acting in concert.
2. The Graduate Membership shall include any Graduate Student at Rice University who meets the following stipulations:

- a. If the student was associated with Richardson College as an Undergraduate Student at the University, he shall continue to be associated as a Graduate Member with the approval of the Master and the Council of Richardson College.
 - b. If the student was not associated with Richardson College as an Undergraduate, he must satisfactorily complete at least one semester as a Graduate Student at the University prior to his requesting the Master and Council of Richardson College to grant him Graduate Membership, and he further must satisfy the Master and the Council that his association with Richardson College in this capacity will be of benefit both to himself and to Richardson College.
3. Student Members of Richardson College may reside within the physical plant of the College according to rules and policies determined and administered by the authorities of Rice University and Richardson College.
4. The Student Membership shall be classified in the following categories:
 - a. The "Resident Membership" shall include all Student Members who have paid room, board, and membership fees, and reside within the physical plant of the College.
 - b. The "Nonresident Membership" shall include all Members who have paid membership fees and reside outside the physical plant of the College.

B. Alumni Membership

The Alumni Membership shall consist of all those pre-1957 Alumni of Rice University assigned to Richardson College by University authorities and of all Undergraduate and Graduate Student Members who terminate their Student Memberships.

C. Associate Membership

The Associate Membership shall consist of Faculty, University, and Community representatives.

1. Faculty Associates of Richardson College shall be appointed by University authorities and shall fall into three categories.
 - a. The Master shall be the highest-ranking Faculty Associate.
 - b. Resident Associates, who may be faculty members of full standing, shall reside within the College.
 - c. Non-residing Faculty Associates shall be faculty members of full standing.

2. The University Associate Membership shall include persons employed by the University. The group may include Resident Associates in addition to Non-resident Associates. University Associate membership shall be conferred by the Council in concert with the Master.
3. The Community Associate Membership shall include persons representing the Greater Community. Community Associate membership shall be conferred by the Council in concert with the Master.

III. MEMBER RESPONSIBILITIES AND PRIVILEGES

A. Residents

Only on-campus Richardson College members may reside in Richardson College.

B. Membership Fees

Membership fees to undergraduates and graduates will be as set by the University and the Sid Richardson Council.

C. Objects Thrown, Propelled or Caused to Fall from Buildings of SRC

No object or objects shall be thrown, propelled or cause to fall from the buildings of SRC. Any member found guilty of such actions shall be liable for any damage he causes by said actions. Additionally, each member is forewarned that the SRC Court may take stringent, punitive action against him if he is found guilty of said actions.

D. Smoking

All Sid Richardson classrooms, elevators, restrooms, and other interior public areas will be designated as "non-smoking" areas in accordance with the City of Houston smoking ordinance. Smokers, themselves, will be expected to observe the rights of non-smokers to an unpolluted workplace, and to honor their expressed wishes in that regard. The only areas designated for smoking are exterior balconies. A minimum of fifty dollars may be assessed for any violation of this by-law.

E. Responsibility for Guests

A member of SRC shall be responsible for activities of his guests at any time that said guests are in the College or its vicinity. The President and the Chief Justice shall make the initial decision as to whether a person is residing or visiting. Any person visiting Richardson longer than three consecutive days shall be registered confidentially with the President.

F. Floor Parties by College Members

Any lobby may be reserved for a party by acquiring majority approval of the members of the floor. In addition, notice of the party must be posted on the floor at least 48 hours in advance. These rules do not take precedence over any other rule or bylaw of SRC. No deposit is required for a floor party.

G. Unpaid College Fines

Upon the incurring of a College fine, notice will be given that the member has one month to pay the fine. Upon the expiration of this period, the Treasurer will notify the member that in one week the fine will be sent to the Cashier's Office with the added penalty of five dollars. The payment of the original fine to the Treasurer, or the appeal of the fine, shall temporarily stay this action.

H. Disturbing the Peace

Midnight to 7:00 A.M. Monday through Friday and 2:00 A.M. to 7:00 A.M. Saturday and Sunday shall be designated as quiet hours. Noise or music loud enough to disturb the sleep and/or study of persons in another room shall be prohibited.

I. Settling Complaints and Violations

A College Member having a complaint may notify a Court Justice who will then give a direct warning to the offender. If this does not resolve the problem, the Justice shall then bring charges before the Court on behalf of the complaining Member of the College. Complaints may be made by any Member of the College. Fines may be levied and/or punitive action taken at the direction of the Court.

J. Construction

Only College sponsored construction is permitted in the lobbies and/or common areas of the College at any time. No permanent modifications to a room or furniture will be permitted.

K. Keys for Off-Campus Members

Off-Campus Members are able to receive a key to the building. The SRC exterior key must be returned at the end of each academic year.

L. Freshman Service

Freshman members of the college are required to complete at least one hour of service each semester at a college social event (i.e. public party, pub night, Beer Bike). Service duties include, but are not limited to: caretaking, security (as determined by the Socials Chair), wristband distribution, alcohol serving, and set up or clean up. If a student does not wish to participate in an event where alcohol is served, or if no positions are available, other options for service include, but are not limited to: set up, clean up, or assistance for a college activity (i.e. College Night, Associates Night, etc.) or working in the Sharon McDonough Memorial Garden. The Socials Chair, in conjunction with the Vice President, shall maintain a record of the hours performed. Additional hours shall count as tiebreakers in Room Draw.

IV. ASSOCIATE RESPONSIBILITIES

A. The Master

The Master shall attend all Council and College meetings and act as an advisory member of any College Committee upon request. The Master shall be available to individual Members of the College for consultation. The Master and the Council, with the advice of the Faculty Associates, shall make recommendations to the University authorities concerning the appointment of Resident Associates. The Master, after consultation with the Council, shall invite faculty members to become Non-resident Associates of the College. The Master shall advise Associate Members of the College in discussing better performance of their duties. The Master in concert with the Council shall annually review the list of Associates to determine vacancies.

B. The Resident Associates

The Resident Associates shall attend all Council meetings. The Resident Associates shall assist the Master in the performance of his duties.

C. The Resident, Faculty, University, and Community Associates

The Associate Membership shall join with the Student Members at meals and other College functions and advise both the students and the Master on matters pertaining to the College. The Associate Membership shall, at their convenience, advise members of any College organization upon request. The Faculty Associates shall advise Student Members of the College concerning registration for courses and other matters affecting their academic progress at the University.

V. EXECUTIVE DEPARTMENT

A. Executive Officers

The Executive Officers of the College shall be a President, one or two Vice Presidents, a Treasurer, one or two Secretaries, the Socials Chair, and the Historian. The terms "Vice President" and "Secretary" elsewhere in the Constitution shall refer to the individual or individuals elected to that office. The Executive Committee shall consist of the President, Vice Presidents, Treasurer, and Secretaries.

B. President

1. The President shall preside at meetings of the Council, the Cabinet, and the College.
2. The President shall act as the official representative of the College at all University and College functions. The President shall serve as a College Representative to the Student Association.
3. The President shall appoint chairs and representatives of the various College committees. These appointments shall be subject to the advice and consent of the Executive Committee and shall be conducted in accordance with the Bylaws.
4. Subject to the approval of the Council, the President may appoint Executive Secretaries to the Cabinet who shall serve him as advisory and administrative assistants.

C. Vice President

1. The Vice President shall assist the President in the execution of his duties and shall assume the duties of the President in his temporary absence or incapacity.
2. The Vice President shall be immediately responsible for the supervision and upkeep of material additions or changes made in the physical plant of the College. The Vice President shall also be Chairman of the Interiors Committee that will assist him in upkeep and planning of additions or changes to the physical plant of the College. The Vice President shall oversee the use and maintenance of all property obtained by the College for use by the College Members. He shall also be responsible for maintaining an accurate inventory of all College properties.
3. The Vice President shall be responsible for the execution of room and parking space assignment policies. He shall have the authority to resolve any problems pertaining to room and parking space assignment that are not covered in policies legislated by the Council. Room and parking space assignment shall otherwise be conducted in accordance with the Constitution.
4. As the need arises, the Vice President may appoint other committees to assist him in the execution of these duties with the consent of the President and of the Council.
5. Subject to the approval of the Council, the Vice President may appoint Executive Secretaries to the Cabinet who shall serve him as advisory and administrative assistants.

D. Treasurer

1. The Treasurer shall consult with the Executive Officers in the formation of the annual budgeting of funds and shall be responsible for the management of any fund-raising projects of the College. He shall keep accurate, up-to-date records of all receipts and disbursements.
2. The Treasurer shall be required to present a statement of the financial condition of the College upon five days notice by the Council or Cabinet. He shall render a final account of the finances of the College during his term of office. He shall be immediately responsible for the supervision and operation of College concessions.
3. The Treasurer shall be responsible for publishing a check cashing and reimbursement policy within three weeks of taking office.
4. As the need arises, the Treasurer may appoint committees to assist him in the execution of these duties with consent of the Council.
5. Subject to the approval of the Council, the Treasurer may appoint Executive Secretaries to the Cabinet who shall serve him as advisory and administrative assistants.

E. Secretary

1. The Secretary shall be responsible for moderating the electronic mailing list of the College and shall ensure timely distribution of announcements addressed to the Secretaries which pertain to the Membership of the College. Additionally, the Secretary shall be responsible for all Council correspondence with the College, including Amendments to the Constitution and Bylaws. The Secretary shall keep a record of attendance of Council members at all College and Council meetings.
2. The Secretary shall be responsible for the preparation, recording, distribution, and safekeeping of minutes of all College and Council meetings.
3. The Secretary shall maintain a list of those college members who give written permission to be included in the content of the Council minutes not pertaining to official college announcements. Such permission will not protect the Secretary from being held liable for actions which violate the Sexual Harassment Policy and the Student Code of Conduct of Rice University.
4. Any individual(s) running for Secretary must sign and pledge the following: "I understand that the former Secretaries have been held liable for their actions taken in their capacity as Secretary, and that current and future Secretaries shall be held liable according to the Sexual Harassment Policy and the Student Code of Conduct of Rice University."
5. Subject to the approval of the Council, the Secretary may appoint Executive Secretaries to the Cabinet who shall serve him as advisory and administrative assistants.

F. Socials Chair

1. The Socials Chair shall be responsible for planning, organizing, and executing public parties and social functions sponsored by the College. This organization includes the coordination of any security necessary in addition to that provided by the Justices. The Socials Chair shall maintain a record of freshman participation in such roles as detailed in Article III, Paragraph O.
2. In accordance with the Rice Alcohol Policy, the Socials Chair shall be alcohol server trained by Student Judicial Programs in order to serve as host for any College-sponsored social functions.
3. The Socials Chair will be responsible for forming his committee and acquiring approval of this committee from the Executive Committee.
4. While the Socials Chair shall not be a regular or voting member of the Executive Committee or the Council, he may be called upon throughout the year to update the Executive Committee or the Council on matters concerning social events of the college.

G. Historian

1. The Historian shall be responsible for maintaining a media record of College events throughout his term. He shall also be responsible for keeping the annual award

plaques current, creating media presentations for College functions, and other responsibilities as requested by the Master or the Council.

2. As the need arises, he may appoint committees to assist him in the execution of these duties with consent of the Council.
3. While the Historian shall not be a regular or voting member of the Executive Committee or the Council, he may be called upon throughout the year to update the Executive Committee or the Council on matters concerning his responsibilities.

H. Cabinet

The Cabinet shall consist of the Executive Secretaries, if appointed. It shall be the duty of the Cabinet to advise the Executive Officers and the Council on any necessary matters.

I. Election of Executive Officers

The Executive Officers shall be elected no later than March 1. The Executive Officers shall take office no later than April 1, with the exact date set by the outgoing President. The election shall be conducted in accordance with the Constitution.

J. Eligibility

All Executive Officers shall reside in the College during the major portion of their terms of office. No person shall hold an Executive Office who is on College or University probation of any kind. No person shall hold more than one elected office during a single term. No person shall serve as President for consecutive full terms. The President shall be classified as a Junior or above during the major portion his term, and he shall be required to have completed at least two full semesters as a Member of the Rice Community before declaring his candidacy. The Vice President, Secretary, Treasurer, Socials Chair, and Historian shall be classified as sophomores or above during the major portions of their terms. Each shall be required to have completed one full semester as a Member of the Rice Community before declaring his candidacy. Only Student Members shall serve as Executive Officers.

K. Vacancy

In the event that a vacancy in the Executive Offices occurs, a special election to fill the vacant office shall be held within two weeks, excluding holidays, of the date of the vacancy. In the event that the vacancy occurs after the end of the fall semester, the Council may appoint a successor to fulfill the duties of the position until the general election. The special election or appointment shall be conducted in accordance with the Constitution.

L. Executive Committee Meetings

Meetings of the Executive Committee may be called by any Executive Officer of the College and shall take place regularly as determined by the President. The Executive Committee shall prepare an agenda for each Council meeting and shall execute all the powers and duties expressly granted herein.

VI. LEGISLATIVE DEPARTMENT

A. Council Membership

The Legislative functions of the College shall be vested in a central governing body called the Council with the following membership:

1. Each Executive Officer of the College, except the Socials Chair and the Historian, shall serve as a voting Member of the Council. In the case that two Members are elected as Vice President and/or Secretary, they shall hold only one vote per position. The President shall serve as presiding officer of the Council and shall vote only in the case of a tie.
2. One or two Resident Councilmen from each of the six floors of Richardson College. Each floor shall hold only one vote. The Resident Councilmen shall reside on the floor they represent, and shall be elected by the members of that floor, excluding New Students.
3. One voting Nonresident Councilman for each forty Nonresident Members, rounded to the nearest multiple of forty. There shall not be less than one Nonresident Councilman so long as any Member of the College holds a Nonresident Membership to the college. The Nonresident Councilmen shall reside outside the physical plant of the college. Each Nonresident Councilman shall hold one vote, and shall be elected by the Nonresident Membership of Richardson College.
4. Two voting Councilmen from the New Student Membership. New Students are defined as freshmen and transfers in their first year at Rice. Each New Student Councilman shall hold one vote, and shall be elected by the New Student Membership of Richardson College.
5. One non-voting Parliamentarian may be appointed to serve in an advisory role to the Council.

B. The Council

1. The Council shall supervise the work of the College committees, the receipt, budgeting, and disbursement of College funds, College space requests, and those responsibilities vested in it by the legitimate authorities of Rice University. Voting upon these matters shall occur in accordance with the Constitution. The Council shall also execute all those powers and duties necessary to the proper functioning of the College not expressly granted elsewhere herein to any other branch of the government.
2. The Council shall conduct an annual review of Student Members serving in the Judiciary. At least one week prior to the Spring elections of the Executive Officers and Judiciary, the Council shall meet in a closed door session. Any member of the Judiciary may be removed from his office by a two-thirds majority of the voting members of Council present, provided a quorum is established. Any members of the Judiciary not removed in such a manner shall continue in their position for the subsequent year, provided they meet the requirements stipulated in Article VII. Any vacancies occurring as a result of the annual review by Council shall be open for

election as detailed in Article VII, Paragraph D. This annual review and the subsequent elections shall be held in accordance with the Constitution.

3. The Council shall conduct an annual meeting for selection of the Chief Justice after the Spring election of the Executive Officers and Judiciary but before the date the elected officials take office. Provided a quorum is present, the Chief Justice shall be elected by preferential balloting of the voting members of Council. The only candidates for Chief Justice will be the members of the Judiciary elected to serve for the subsequent academic year. This selection shall be conducted in accordance with the Constitution.

C. The Resident Councilman

1. The Resident Councilman shall act as a Floor Representative, and shall report minutes from the Council meetings to his floor in writing. The floor minutes shall be held to the same standard as the minutes published by the Secretary, and the Resident Councilman shall be held liable for minutes that violate the Sexual Harassment Policy or Student Code of Conduct of Rice University.
2. The Resident Councilman shall act as warden of the public areas on his floor. This shall include responsibility for the location and condition of College property, including floor furniture. He shall report any damage, hazards, or thefts to the Vice President, the Student Maintenance Representative, or another appropriate representative.
3. The Resident Councilman shall cooperate with the Executive Committee, Cabinet, Resident Associates and Master to publicize Richardson College events.
4. The Resident Councilman shall coordinate his floor Members for College-sponsored events. In addition, he shall be available to coordinate floor activities.
5. The Resident Councilman shall be responsible for holding meetings with his floor regarding Constitutional amendments, changes to the Bylaws, Judiciary nominations, or any other legislative issues facing the Council.

D. The Nonresident Councilman

1. The Nonresident Councilman shall act as an Off-Campus Representative, and shall report minutes from the Council meetings to Off-Campus Members in writing. The off-campus minutes shall be held to the same standard as the minutes published by the Secretary, and the Nonresident Councilman shall be held liable for minutes that violate the Sexual Harassment Policy or Student Code of Conduct of Rice University.
2. The Nonresident Councilman shall cooperate with the Cabinet and Council to organize and publicize Richardson College activities.
3. The Nonresident Councilman shall assist in the organization of off-campus College events.

4. The Nonresident Councilman shall be responsible for soliciting the opinion of Off-Campus members regarding Constitutional amendments, changes to the Bylaws, Judiciary nominations, or any other legislative issues facing the Council.

E. The New Student Councilman

1. The New Student Councilman shall act as a New Student Representative.
2. The New Student Councilman shall cooperate with the Cabinet and Council to organize and publicize Richardson College events.
3. The New Student Councilman shall assist in the organization of events for New Students.
4. The New Student Councilman shall be responsible for soliciting the opinion of New Students regarding Constitutional amendments, changes to the Bylaws, Judiciary nominations, or any other legislative issues facing the Council.

F. Election of Councilmen

The election of Councilmen for each academic year shall be held by Tuesday of the third full week of classes in the fall and shall be by preferential balloting. The election shall be conducted in accordance with the Constitution. Councilmen shall take office immediately. In the interim period before the election each year, the Executive Committee and Master shall jointly have the powers of Council. The Positions of Councilmen shall terminate the last day of the academic year during which they are elected.

G. Eligibility of Councilmen

No person shall be Councilman who is on College of University probation of any kind. No person shall hold more than one elected office during a single term.

H. Recall

Within ten days, excluding holidays, of the Council's receipt of a petition of seventy College Members, an election shall be held to approve or reject the recall of an elected Executive Officer or Councilman. Recall elections shall be conducted according to the procedures stipulated in the Constitution.

A two-thirds majority of the constituency of a Councilman present for an election shall be necessary and sufficient to remove him from his office.

I. Vacancy

In the event that a vacancy in the Council occurs, a special election to fill the office shall be held within two weeks, excluding holidays, of the date of the vacancy. The election shall be held in accordance with the Constitution. If the vacancy occurs within thirty days of the end of the Spring semester, the Council shall appoint a representative from the constituency possessing a vacancy.

J. Quorum

A quorum to conduct business in the Council shall be two-thirds of the total voting Council Membership provided that at least two Executive Officers are present. Any unoccupied positions on the Council shall not be included in figuring a quorum.

K. Absences

An excuse for the absence of a voting Council Member from a College or Council meeting must be submitted to and approved by the President before or immediately following the absence. Four excused absences during a semester, or two unexcused absences, shall cause the termination of the term of office of the Council member.

Any Council member may select a proxy from his constituency to serve in his absence from an open College or Council meeting. Any absence filled by a proxy shall be considered an excused absence.

L. The Parliamentarian

1. The Council may approve a selection committee's nomination of a parliamentarian who shall advise them concerning the content and import of the Constitution and any associated bylaws and rules. The selection committee – consisting of the President, Chief Justice and the Outgoing Parliamentarian – may require an application and interview for the position. The Masters and Resident Associates may serve advisory roles to this committee.
2. The appointment and term of the parliamentarian should commence no later than one month after the election of Executive Officers.
3. Although there are no limits to the number of terms the Parliamentarian may hold, terms may not be held consecutively. He may be reviewed both after the appointment and any time the Council deems necessary. In the event that the office is not filled, the Council may appoint a parliamentarian at any time.
4. The duties of the Parliamentarian include knowing, as well as possible, the Constitution and Bylaws of Sid Richardson College and Robert's Rules of Order. He must also take a copy of these to the Council meetings, and use the knowledge and information in assisting with the procedures and in helping to solve disputes during council meetings.
5. The Parliamentarian shall annually review the Constitution and Bylaws and submit necessary amendments for approval by the Council. The Parliamentarian shall also be Chairman of the Constitution Committee that will assist him in upkeep and planning of additions or changes to Constitution and Bylaws.

M. Organizational Representatives

Representatives from College, University and Community organizations such as the Student Association, RPC, and Honor Council shall report to the Council on actions of their respective organizations, be available for consultation, and shall convey to their organizations the position of the Council on items of importance to the Council.

VII. JUDICIARY DEPARTMENT

A. Court Membership

1. The court shall consist of seven Justices, including a Chief Justice. The Justices shall be organized as follows:
 - a. Two Senior Justices, to be elected in the spring of their Junior year.
 - b. Two Junior Justices, to be elected in the spring of their Sophomore year.
 - c. Two Sophomore Justices, to be elected in the spring of their Freshman year.
 - d. One Freshman Justice, to be elected in the fall of his Freshman year.
2. The class status of transfer students and other individuals not taking the standard eight semesters of classes at Rice University shall be determined by the number of years already spent in a college or university.

B. The Court

1. The College Court shall exercise jurisdiction over any violation by College Members of the ordinary amenities of civilized life, the rights and persons of College Members, and the Constitution, Bylaws and Rules of Sid W. Richardson College as follows:
 - a. Violation of the ordinary amenities of civilized life or of the rights and persons of College Members shall be defined as Personal Offenses.
 - b. All violations of the Constitution, Bylaws, or Rules of Sid W. Richardson College other than Personal Offenses shall be defined as College Offenses.
2. The Court shall exercise original jurisdiction over the interpretation of the Constitution, Bylaws, and Rules of Richardson College. The Court may seek the consultation of the Parliamentarian.
3. Upon petition by any Member of the College, the Court shall, within one week, publicly post either its interpretation of the Article, Bylaw, or Rule questioned in the petition, or state the reasons of the Court for declining to interpret the Article, Bylaw, or Rule. In all cases of interpretation, the majority decision of the Court shall be binding unless overturned by three-fourths vote of the membership of the Council or by the Initiative procedure.
4. The Court shall be empowered, as stated in this Constitution, to determine the guilt or innocence of any College Member accused of a Personal Offense or College Offense on the basis of the investigation of the circumstances. If the Court finds a College Member guilty of an offense, it shall assess an appropriate penalty, which shall be deemed appropriate by the Court in accordance with the Constitution.
5. All actions of the Judiciary shall adhere to the Rice University Student Code of Conduct and other appropriate regulations.

C. Chief Justice

1. The Chief Justice will serve as the Richardson College contact with the Office of Student Judicial Programs, the Rice University Police Department, and all other appropriate University Departments.
2. The Chief Justice shall be responsible for the enforcement of the Alcohol Policy and other University rules and regulations, and shall be responsible for the coordination of Justice security during College social events. Additional security shall be coordinated by the Socials Chair but may be directed by the Chief Justice as necessary.
3. Responsibility for the efficient and orderly operations of the Judiciary shall ultimately lie with the Chief Justice of the Court.

D. Election of Justices

Any vacancies existing on the court after the annual review of Council detailed in Article VI, Paragraph B, Section 2 shall be considered open for election. Elections for these vacancies shall be conducted in accordance with the Constitution. Justices shall take office immediately.

E. Selection of Chief Justice

The Chief Justice shall be elected by the Council as detailed in Article VI, Paragraph B, Section 3. This selection shall be conducted in accordance with the Constitution. At least one week prior to the scheduled nomination date of Chief Justice, notice shall be posted on the College bulletin board that the nomination is being made and anyone may request an interview with the Council concerning nomination.

F. Eligibility of Justices

All Justices shall reside in the College during the major portions of their terms of office. In the event that a current Justice shall not reside in the College during the major portion of the subsequent year, his position shall be considered vacant. No Member of the College who is on University or College probation of any kind shall be a Justice. No Justice shall be a voting Member of the Council during his tenure on the Court.

G. Impeachment

Any Justice may be removed from his position by impeachment if he fails to uphold the principles and stipulations of this Constitution.

Within ten days, excluding holidays, of the Council's receipt of a petition of seventy College Members, an election shall be held to approve or reject the impeachment of the Chief Justice or a Justice. Impeachment elections shall be conducted according to the procedures stipulated in the Constitution.

A two-thirds majority of those voting shall be sufficient to remove a Member of the Court from his position.

H. Vacancy

In the event that a vacancy in the Court occurs, a special election to fill the office shall be held within two weeks, excluding holidays, of the date of the vacancy. The election shall be held in accordance with the Constitution. If the vacancy occurs within thirty days of the end of the Spring semester, the Council shall appoint a representative from the class possessing a vacancy.

In the event that a vacancy in the Chief Justice office occurs, the Council shall conduct a meeting for selection of an interim Chief Justice within two weeks, excluding holidays, of the date of the vacancy. The only candidates for interim Chief Justice will be the current, remaining members of the Judiciary. The selection shall be conducted in accordance with the Constitution.

I. Quorum

A quorum to conduct business in the Court shall be three and must include the Chief Justice, with five being the maximum number of Court Members permitted in a hearing.

Proxies shall not be accepted as members of this body.

VIII. ELECTION PROCEDURE

A. Election Committee

All elections or College votes referenced in this Constitution shall be overseen by the Election Committee. The Election Committee shall be chaired by the current, or outgoing, Chief Justice of the SRC Court. In the event that the outgoing Chief Justice is ineligible to serve on the Election Committee, the committee may select its own chair. The membership of the Election Committee shall consist of all Members of the College Judiciary. At least two members of the Election Committee must be present at the polls and at least three at the counting of ballots. No Member of the Election Committee shall be denied the right to be present as the ballots are counted, with the exception that no person shall man the polls or count ballots if he/she is a candidate for any position on that ballot.

B. Notification to the College

Elections must be announced and posted at least one week in advance of election entry deadline.

C. Notification to Off-Campus Members

At least one week in advance of the election entry deadline, one or more emails must be sent to the sidrich or sid-oc listserv telling:

1. Date of election
2. Purpose of election
3. Meal subsidy
4. Entry deadline
5. Sources of information

D. Entrance

Anyone filing for a position must submit a petition with at least twenty-five signatures from student members of Sid Richardson College. Any individual running in an election must sign and pledge, "I have read and understood the SRC Constitution and Bylaws and understand the duties of the office I am seeking," Any individual may file and run for only one position in any election.

E. Entry Deadline

The Election Committee shall determine an entry deadline, no later than two days in advance of the election date.

If no eligible candidates submit a petition by the deadline, the Council may appoint a successor to fulfill the duties of the position. In the event that no eligible candidates submit a petition for a Judiciary position, the current members of the Judiciary may nominate a candidate, subject to approval by the Council.

F. Election Dates

Elections may be held only on weekdays excluding school holidays. Specific dates for election should be determined by the Election Committee.

G. Suggested Election Times

Once at each meal. Polls close at 6:45 p.m. There will be one free lunch (not dinner) for non-resident Members of Richardson over the course of the College elections period.

H. Winner of Elections

The winner of any election shall be determined by preferential balloting.

1. Single Offices

Ballots will indicate the manner in which they will be marked (for example give a "1" for your first choice, a "2" for your second, etc. It is best to rank every candidate). Any candidate receiving a majority of first place votes will be declared the winner. If no candidate receives a majority of first place votes, then the ballots of the candidate receiving the fewest first place votes will be distributed to the remaining vote-getters on the basis of their next preference among the remaining candidates. This process will continue (with the lowest candidates' next preferred votes being spread to the remaining candidates' ballots, then the next-preferred votes being spread to the remaining candidates' ballots, then the next-preference votes of the next-to-lowest candidate, and so forth) until one person has obtained a majority of the ballots. In the event of a tie, the Council shall decide upon the winner.

2. Multiple Offices

The ballots for multiple offices (such as Off-Campus Reps.) shall state the wisdom of giving a "1" to one's top "n" choices where "n" vacancies are open. All remaining candidates should be ranked preferentially as above (starting with "2"). If a plurality

is not achieved by “n” candidates on the ballot, then any candidates involved in a tie for the last of the “n” places will be divided by preferential ballots as in (2) above. In the event of an intractable situation, the Council shall decide upon the winner.

I. Variations of Election Procedure

Special exceptions, changes, or additions to election procedure may be made by a two-thirds vote of Council.

IX. ELECTION CAMPAIGNING

A. Word of Mouth

Campaigning is only permissible by word-of-mouth. Candidates are not allowed to use mass electronic communications, posters, flyers, buttons, any method which requires the spending of money or the use of Sid Richardson equipment, or any other method that is not considered word-of-mouth campaigning. No meal announcements regarding individual candidacies are permissible, except for the official speeches.

B. Speech

Each candidate for elected office shall have the opportunity to give a speech at a college meeting called expressly for this purpose or at a college dinner. This meeting or college dinner shall occur no more than three days before the election and shall be conducted under the supervision of the Elections Committee.

1. The length of the speech of each Presidential candidate shall not exceed five (5) minutes.
2. The length of other candidates' speeches shall not exceed three (3) minutes.
3. If speeches are held at a dinner, off-campus residents' meals must be subsidized.

C. Written Statement ('Blurb')

All Petitioned Candidates in the Election will be given an opportunity to provide a written statement for inclusion in an informational flyer or email to the listserv.

1. This flyer shall be compiled by the Secretary and shall be made available to the College members digitally via the listserv and the Sid Richardson College Website.
2. Each Presidential candidate's statement shall not exceed 300 words.
3. Other candidates' statements shall not exceed 250 words.

D. Violation

The Elections Committee shall determine whether a particular action is considered a violation of election policy.

Failure to abide by the campaign rules may result in the candidate's dismissal from the election. Such dismissal will be decided by a majority vote of the Elections Committee in consultation with the Master(s) and RAs.

E. Appeals

Appellate jurisdiction over election policy violations rests with the Appeals Board. The Chief Justice must receive Appeals of Election Decisions rendered by the Court within seven days, excluding holidays, of the contested election. In the event of an appeal of an election decision, the Chief Justice shall assemble an Appeals Board composed of no less than three of the Justices who did not participate in the election. If there are fewer than three eligible Justices, the President shall appoint temporary Members of the Court who will serve on the Appeals Board with the consent of the Master. At their discretion, the Appeals Board shall be empowered, as provided in the Constitution and Bylaws, to review and amend the results of an election when procedural error is presented in the appeal.

X. APPOINTED OFFICES

A. Webmaster

The Council may appoint, or approve a Presidential nomination of, a webmaster who shall maintain the Sid Richardson College website. There are no limits to the number of terms the Webmaster may hold. The webmaster and the website may be reviewed both after the appointment and any time the Council deems necessary. The duties of the Webmaster include keeping all information on the website up to date (i.e. Council minutes, EC contact information, Committee information, Constitution and Bylaws).

B. Other Appointments

The Council shall have the power to make other appointments as they become necessary.

C. Multiple Appointments

An individual may hold multiple appointed offices (including, but not limited to, appointed Committee Chairs, Webmaster, Event Coordinators, Cabinet members) in addition to an elected office (including, but not limited to, Executive Officers, Justices, Council members). Only one elected office may be held by any individual. The Chief Justice and Parliamentarian shall be considered elected offices.

XI. MEETINGS

A. College Meetings

Meetings of the College shall be called by the President at his discretion, or by petition of thirty-five (35) Members of the College.

Meetings of the College shall be called for major legislative or judicial issues facing the College or other topics which require the input of the Membership of the College.

The College shall be notified of regular College Council meetings 6 to 48 hours in advance. The notification shall contain the time, place, and tentative agenda for the meeting and will be sent to the college listserv. An emergency meeting, as deemed by the President, may be called with only a dinner announcement and immediate posting.

The minutes of all College Council meetings shall be conspicuously posted around the College as soon as they are available. Minutes will be distributed to all Council Members and all College Members stating an interest in receiving them.

B. Executive Committee Meetings

As stated in Article V, Paragraph L, meetings of the Executive Committee may be called by any Executive Officer of the College and shall take place regularly as determined by the President. The Executive Committee shall prepare an agenda for each Council meeting.

C. Council Meetings

Meetings of the Council shall be called by the President at his discretion, upon the formal request of three voting Members of the Council, or by petition of thirty-five (35) Members of the College. The Council may by majority vote establish regularly occurring meetings.

The minutes of all Council meetings shall be conspicuously posted around the College as soon as they are available. Minutes will be distributed to all Council Members and all College Members stating an interest in receiving them.

D. Judiciary Meetings

There shall be a meeting of the Court at least once in each semester. These meetings shall be chaired by the Chief Justice. The Court may choose to hold open or closed meetings at their discretion.

XII. ROOM SELECTION PROCEDURES

A. Presidential Suite

The Council shall have the power to award the President one suite of his choice to be removed from the general room selection. The President shall have the option of choosing either to live alone in Room 208 or to live with at least two suitemates in any other suite in the building. The President's suite shall be considered among the number of singles allotted to Sid Richardson College.

B. Individual Point Allocation

1. Points will be assigned to individuals according to the following table:

<u>Number of years in a College</u>	<u>Points</u>
1	2
2	4
3	6

2. An extra point will be given for having lived off-campus for at least 1 full year while enrolled as a Rice University student. Only 1 point may be received this way. Extra points are not given for any additional years off-campus. The maximum number of points is 7.
3. Only years spent in Rice University or some other institution of higher learning will be credited with room draw points. Specifically, Advanced Placement or International Baccalaureate credit shall not count toward room draw points. Dual Enrollment credit taken during high school, even at Rice University, shall also not count toward room draw points.
4. No half points may be added or subtracted from an individual's point allocation.
5. No student will be permitted to live on campus beyond their eighth semester in college unless an excess of housing exists.

C. Freshman Suite Distribution

In order to ensure equitable representation of upperclassmen on the Council, it will be the duty of the Vice President to distribute freshman suites as equally as possible throughout floors two through seven.

D. Singles

If it is anticipated that the building will not be filled to capacity, some rooms may be assigned as singles. Specific suites shall be reserved for double occupancy (one occupant per room). The applicants for singles shall choose their rooms from the suites previously set aside for double occupancy. The order of choice shall be determined by the point system, ties will be broken in a random manner to be determined by the Vice President. The date for single room selection shall be set by the Vice President and must be announced three days in advance. Single room selection must occur at least one week before general room selection. (A person may occupy a single for only one scholastic year—a scholastic year being defined as consecutive fall and spring semesters. The President's suite shall not be considered a single).

E. Four Point Draw ('Room Jack')

If it is determined that the number of Members participating in the general room selection will exceed the number of spaces on campus, the Vice President shall hold a random draw from those members with four points in order to equalize the number of participants and the number of spaces. This draw shall be announced three days in advance, and must take place no later than ten days before the general room draw. All juniors-to-be shall apply in pairs, and pieces of paper with the names of each pair shall be placed in a hat and drawn out and placed on a waiting list in the order that they are drawn. An alternative method may be used at the discretion of the Vice-President of the College. These pairs are not binding; that is, pairs that are picked in this draw are free to seek anyone else in the general room draw as room/suitemates. No Member shall be subject to this draw more than once and Members who have previously lived voluntarily off campus for one year shall not be subject to this draw. Current Executive Officers and Justices shall not be subject to this draw.

F. Capacity

Should a dispute ever arise regarding the capacity of Richardson College either within the college or with Housing and Dining, Sid Richardson College, as established by the Board of Governors of Rice University upon the approval of the final plans of the building, was designated to have a capacity of 228 students. As set by Norman Hackermann on September 29, 1970, the capacity of Richardson College is nominally 228 students and should occupancy rise above 236 students refunds will be made for overflow conditions.

G. Room Selection

1. General room draw shall be no later than ten days before the last day of classes and must be announced ten days in advance. The Vice President shall place signup sheet in the mail room ten days in advance of room draw. Everyone participating in general room selection shall apply on this sheet at least three days before the date set for room selection.
2. Members must apply in groups of four. Groups submitting a late application shall be assessed a penalty of one point per day. The applications shall include the names of the members of the group, their classes, and the individual points for each member of the group, as determined in Paragraph B. The total points for the group shall be the sum of the individual points of the four members of the group.
3. With approval by the Sid Richardson Masters, individuals may enter room draw in a group of five. The group points of five shall be the greatest possible sum of the individual points of four member of the group.
4. Each group shall choose their room from the suites not already reserved in descending order of total group points, as determined according to the previous two selections. All ties shall be broken between groups of sophomores-to-be by their total freshman service hours, as counted by the Socials Chair. All other ties shall be broken in a random matter to be determined by the Vice President, with the caveat that a group of five automatically wins a tie with any group of four.

XIII. PARKING STICKER POLICY

A. Eligibility

Only On-Campus Members of Sid Richardson College are eligible for parking stickers. Parking sticker(s) for Nonresident Sidizen(s) may be provided at the discretion of the Executive Council. Each individual must have a car for which he is personally responsible, such as a vehicle owned by him, his family, or a friend who is not a student at Rice. This car must be on campus full time. No one may put a Richardson lot sticker on a car owned by a Member of another College. All Sidizens receiving a parking sticker will be required to present proof of insurance for their car.

B. Distribution

Parking sticker allocation (“parking jack”) will be completed in the Spring semester no earlier than the Monday 5 weeks before the last day of Spring finals and no later than the Friday 2 weeks before the last day of Spring finals. The number of parking spots designated for the College by the Campus Police will be divided as follows:

1. Each Resident Associate (RA) and the College Coordinator will be designated a parking spot. They will be the first priority level.
2. Parking stickers are to be distributed in the second priority level to resident Sidizens according to classification with the order to priority being 5th years, Seniors, Juniors, Sophomores, and Freshmen. A lottery will be used to allocate stickers when the number of eligible Members of one class exceeds the number of stickers remaining. Within each class, priority will be given to Executive Officers. However, at Council’s discretion, Sid Richardson stickers may be awarded to individuals engaged in University and College activities that frequently take them off campus.
3. If more resident Sidizens sign up for parking spaces than are available, a waiting list of a length to be determined by the current Executive Council will be created by lottery. Any parking sticker allocation changes in the following year will be distributed according to the list priority.

XIV. COURT PROCEDURES

A. Justice Responsibilities

1. In the event that any Justice is a witness or a party to any case pending before the Court, that Justice shall step down temporarily. If necessary, the President, with the advice and consent of Council, shall appoint a temporary Member of the Court who shall serve only for the duration of the case in question.
2. It shall be the responsibility of the Chief Justice to ensure that in no instance will more than twenty (20) University class days elapse between the receipt of a complaint by the Chief Justice and the hearing of any case stemming from that complaint.
3. A permanent record of all Sid Richardson Court cases must be kept in written form. The procedure for keeping this record shall be decided on by the Court Justices. After a reasonable length of time, to be determined by the Court, this record may be destroyed.

B. The Appeals Procedure

1. There shall be an ad hoc Appeals Board which shall exercise appellate jurisdiction on petition of either party in a Personal Offense case, or petition of the Defendant in a College Offense case, or on petition of a College Member concerning an election decision rendered by the Court.

2. The Chief Justice must receive Appeals of Personal or College Offense cases within thirty (30) days, excluding holidays, of the initial Court ruling. In the event of an appeal in a Personal Offense or a College Offense case, the Chief Justice shall assemble an Appeals Board composed of no less than three of the Justices who did not participate in the initial hearing of the case. The Appeals Board shall be empowered, as provided in the Constitution, to review the verdict of the Court when procedural error is presented in the appeal. The Appeals Board shall, at its discretion, review penalties on appeal by a Defendant or Plaintiff. In all cases except Personal Offense cases on appeal by the Plaintiff, if the decision of the Court is reversed, there shall be no penalty assessed to the Defendant. In a Personal Offense case on appeal by the Plaintiff, the Appeals Board shall have the power to assess an appropriate penalty as deemed appropriate by the Appeals Board in accordance with the Constitution.
3. The procedure for Appeals of Election Decisions is detailed in Article IX, Paragraph E.

C. The Principal Investigator

1. For each case involving a College Offense, the Chief Justice will appoint a Principal Investigator from the Justices to act as chief investigative officer of the College.
2. Upon request by a College Member, a Principal Investigator shall be appointed to investigate any alleged Personal Offenses, as defined in the Constitution.
3. The Principal Investigator shall be empowered to bring charges before the court on behalf of the requesting College Member or on behalf of the College.

D. Ombudsman

1. In the event of a case facing the Court, the Council may appoint at least two Ombudsmen by simple majority vote of the Councilmen present.
2. The Ombudsmen will be available to advise all defendants in College Offense cases as to their best means of defense and proper procedure for the conduct of their defense. All discussions between Ombudsmen and their defendants are confidential and may not be used in any way against the defendant.
3. All students charged with a College offense must be notified of the existence of the Ombudsmen, and of the service they provide.
4. Plaintiffs and defendants in Personal Offense cases may consult the Ombudsmen as to the proper Court procedure under the Constitution. Under no circumstances shall the Ombudsman advise the plaintiff or defendant for the conduct of their claim and best strategy for litigation in Personal Offense cases.
5. Ombudsmen serve for the duration of the case for which they are appointed. By the request of the plaintiff or defendant receiving their service, Ombudsmen may be removed and reappointed by the Council.

XV. ROOM SEARCH

A. Classification

There shall be five separate room search procedures:

1. Housing and Dining
2. Principal Investigators
3. College Council
4. College Court
5. Master/President

B. Methods

The method of the search in each case shall be as following:

1. Housing and Dining: to be conducted according to University policy. (It is hoped that a Council Member would accompany any University Representative of Housing and Dining).
2. Principal Investigator: The Principal Investigator and a Court-approved witness will conduct the search. A room search warrant will be obtained by the Principal Investigator from three SRC Court Justices and will contain the names of the witnesses approved, the object(s) of the search, the room(s) to be searched, and the signature of the three Justices. Upon the acknowledgement of his presence, the Principal Investigator shall state the fact that he is conducting a room search and will produce the aforementioned warrant.
3. Council: to be carried out by the College Member or Members specifically appointed by the Council. If only one Member conducts the search, a witness must be appointed by the Council. The search will be approved by a two-thirds vote of the Council. A room search warrant with the names of the Member(s) conducting the search, the object(s) of the search, the room(s) to be searched, and signed by two of the Council's Executive Officers will be presented. Approval of a room search does not necessarily need to be given in a Council meeting.
4. College Court: If a general search of the college is necessary and in the best interest of the college, 2/3 of the college court must approve a motion for a general search. Dates and Times for a search must be specified and announced at least 12 hours in advance. The search must be conducted fairly and equally in all student rooms.
5. Master/President: If probable cause exists for searching a particular room, the Master and/or College President and/or members of the college court shall ask the occupant/s for permission to conduct a search. The reason for the request must be stated. If permission is denied, the searching party must seek a written statement of permission from the Dean of Undergraduates. If such a statement is issued, it must be honored by the occupant/s.

C. Provisions

1. No room will be searched except in the presence of at least one member of the suite.
2. The manager of the Residential College will not conduct a room search without being accompanied by an authorized Member of the College Government.
3. Failure to submit to a properly authorized search shall result in a prosecution for contempt of the SRC Court.

XVI. COLLEGE PROPERTY

A. College Property (General)

College property is for the use of Sid W. Richardson College Members for valid social functions. Use of the College property by an outside organization requires a two-thirds majority vote of Council. However, all College social functions take precedence.

B. Removal of SRC Property to Private Quarters

No property of SRC shall be removed to private quarters except when legally checked out from the appropriate committee, when permission is received from the President and the Vice President, or when necessary to complete a duty assigned in the Constitution or Bylaws. Fines may be assessed for removal of College property to private quarters. A minimum fine of \$50.00 will be assessed for removal of College furniture or rugs to private quarters.

C. Use of SRC Facilities

No guest of a SRC resident or SRC member who is also a member of another Rice residential college may use SRC facilities or property, such as VCRs, washers, dryers, test files, computers, or ice machine, without the approval of Council.

D. Use of College Facilities by Outside Organizations

The use of College facilities and/or property by organizations outside of Richardson College requires a majority approval of the Council. The Council shall determine the rules and regulations concerning their use for the event. In addition, a minimum damage deposit of \$25.00 may be required of those using College property/facilities, to be refunded by the Treasurer upon inspection of the facilities and/or property. Approval of the Masters is needed for use of College facilities for events serving alcoholic beverages. Outside organizations using SRC facilities will be required to pay for any damages incurred as a result of their usage.

E. Personal Claims

Any damages incurred to personal property or physical being through the use of SRC property will be the sole responsibility of the individual. No individual will make a claim against Sid Richardson College, Sid Richardson Officers, Sid Richardson Masters, or Rice University regarding these damages. As of August 1994, all new students will ascribe to a pledge stating, "I waive all claims against Richardson College and Rice University through the use of college property."

F. The College Properties Account

The Interiors Committee budget will oversee the upkeep, replacement and subsequent additions to SRC properties including: TV, Stacks, PA, Kitchen Appliances, Washers, Dryers, and Ice Machines. This budget covers the normal use of all SRC properties for all on- and off-campus members.

XVII. DAMAGES

A. Honor System

All Richardson College Members are required to ascribe to the following Damages Honor System. Incoming Richardson Members will be required to read this Honor System and sign the following: "I have read the rules of Sid Richardson College Honor System concerning damages to property. I promise to uphold this institution in the best interest of Sid Richardson College and its respective members."

B. Responsibility

All damage to University or College property at Richardson College is to be considered the responsibility of Richardson College members either individually or as a whole. Hosts shall be individually held accountable for the actions of their guests if the responsible guest parties cannot be identified. This includes, but is not limited to, hosts of any non-College-sponsored social events and hosts of unapproved guests.

Any damage to College property due to abuse shall result in the user(s) paying the amount required to repair or replace the abused items. The damage estimates shall be determined by the Vice President. The Vice President will take his findings to Council and a two-thirds majority vote of that body is required to assess damages.

C. Witness

Anyone witnessing damage being done to either Richardson College or University property has the responsibility to report that damage and those involved to the Sid Richardson College Court. Failure to fulfill this responsibility is equivalent to contributing to the original damage.

D. Damage Funds

All damages to Richardson College property or University property for which Richardson College is held accountable, and for which no one can be found responsible, will be repaid by funds from the Interiors Committee Budget according to University policy.

E. University Damage

According to University policy, Richardson College along with the other colleges may have to split the cost of a large amount of damages done to other colleges for which no one can be found responsible. In this event, and according to University policy, these costs will also be taken from the Interiors Committee Budget.

XVIII. COLLEGE MONEYS

A. Dues

The College shall assess dues equally from each Member.

B. Funds

Funds may be obtained through the collection of dues, donations, fees, or through College-sponsored enterprises subject to approval of the Council.

C. Expenditures

Any person, who uses Sid Richardson College funds or facilities, must submit a detailed account of all expenditures (including receipts) and income to the Sid treasurer. This person must also sign a form that states, "On my honor, I will correctly account for all expenses and income" before any funds are handled.

D. Memorial Garden

A minimum of \$150 of Sid Richardson College's annual budget shall be set aside each year for the express purpose of funding the maintenance and care of the Sharon McDonough Memorial Garden. The money will be entrusted to the Sid Richardson College Green Committee to be utilized for the upkeep of this revered space at Sid Richardson College.

XIX. INITIATIVES AND REFERENDA

A. Initiatives

Within ten days, excluding holidays, of the President's receipt of a petition of seventy College Members, an election shall be held to adopt or reject specific legislation proposed by the petition. Initiative elections shall be conducted according to the procedures stipulated in the Constitution. A simple majority of the College Members voting shall be sufficient to adopt legislation by the initiative procedures. Initiatives shall be binding in all but Constitutional issues.

B. Referenda

Within ten days, excluding holidays, of the President's receipt of a petition of thirty-five College Members or a two-thirds vote of the Council, an election shall be held to adopt or reject a referendum proposed by the petition or vote. Referendum elections shall be conducted according to the procedures stipulated in the Constitution. Referenda may be held on any act of the Council or any legislation passed by the initiative procedure. A simple majority of those voting shall be sufficient to endorse or reject a referendum. Referenda shall be binding in all but Constitutional issues.

XX. BYLAWS AND RULES

A. Bylaws Revision

Bylaws may be passed or changed by a two-thirds vote of the Council, upon twenty-four hours notice to the College. Bylaws and Rules shall become effective and binding immediately upon approval by the Master. The Master shall transmit to the Council his approval or rejection of a Bylaw or rule within three weeks of its passage.

An accurate, up to date copy of the Bylaws shall be made available to each College Member.

B. Precedence

In the event of a conflict between the Constitution and Bylaws, the Constitution shall, in general, hold precedence. Bylaws contradicting the Constitution may be passed and given temporary precedence over the Constitution with the stipulation that, by the end of the spring semester, a referendum must be conducted to resolve the contradiction, either by Constitutional amendment or removal of the Bylaw.

XXI. CONSTITUTIONAL AMENDMENTS

Amendments to this Constitution may be proposed by a two-thirds majority of the Members of the Council, or by a petition of one fourth of the total student membership of the College. A petition calling for a Constitutional referendum shall be presented to the President who shall, within one week, excluding holidays, of his receipt of the petition convene the Council to present the Amendment to the College and to set the date for the Constitutional referendum. A two-thirds majority of the College members voting shall be sufficient to ratify any Amendment to this Constitution. If the Amendment affects other Colleges or the functions of the Student Association, it must also receive the approval of the other bodies affected. A Constitutional Amendment shall become effective and binding immediately upon approval by the Master. The Master shall transmit to the Council his approval or rejection of a Constitutional Amendment within three weeks of its passage.

An accurate, up to date copy of the Constitution shall be made available to each College Member.
